

School of Communication Liaison / Reference Librarian

The University of Miami Libraries invites applications and nominations for an enthusiastic and imaginative liaison reference librarian to provide library and information services to School of Communication faculty and students and the greater university community. This is a new position.

THE UNIVERSITY

The University of Miami, located in Coral Gables, Florida, is a privately supported, non-sectarian institution which currently enrolls approximately 10,100 undergraduates and 5,100 graduate students. The University comprises 11 degree granting schools and colleges, including Architecture, Arts and Sciences, Business Administration, Communication, Education, Engineering, Law, Medicine, Music, Nursing, and Marine and Atmospheric Science.

The School of Communication offers a Ph.D. in Communication, masters programs in communication studies, film studies, public relations, print journalism, television broadcast journalism, and motion pictures; a Spanish-language Master in Journalism program; and undergraduate majors in advertising, broadcasting, broadcast journalism, communication studies, journalism, media management, motion pictures, public relations, video film, and visual communication. The School currently enrolls 1,201 undergraduates and 129 graduate students.

THE LIBRARY

The University of Miami Libraries (www.library.miami.edu) rank among the top 50 research libraries in North America with a combined collection of 2.5 million volumes and 38,400 current serials. Located in suburban Coral Gables in the center of the 260-acre tropical main campus, the Otto G. Richter Library serves as the central library for the university. The Richter Library has a staff of 34 librarians and 86 support staff and is a member of ARL, ASERL, CLIR, NERL, OCLC, and SOLINET. The University recently completed a \$17 million renovation of the Richter Library.

THE POSITION

Reports to the Head of Reference and Government Information Services; provides user education, research consultation, and reference assistance for School of Communication faculty and students; collaborates with faculty to develop collections and other resources relevant to the School of Communication housed within the Richter Library; develops and actively markets information services to support the School's teaching and research missions, including Spanish-language programs; works with faculty to develop and evaluate instructional programs that promote information literacy within the curriculum; takes a leadership role in integrating new technologies into the delivery of information services;

provides reference and research assistance to the university community during scheduled hours, including nights and weekends; maintains current awareness of trends and development in librarianship and scholarly communication.

QUALIFICATIONS

Required. ALA accredited master's degree or equivalent; minimum two years professional experience in an academic, research or special library; expertise in collection development, reference service, and library instruction/information literacy; demonstrated subject expertise in advertising and public relations, broadcasting/broadcast journalism, communication studies, journalism, motion pictures/video film, visual communication, or related discipline; expertise in or demonstrated potential for integrating new technologies into the delivery of information services; superb communication skills; commitment to user-centered library service and the promotion of information literacy; ability to work independently and in teams; record of involvement in professional activities.

Candidates should be able to demonstrate the ability to work effectively with a culturally diverse population; a commitment to the importance of excellence in teaching and scholarship; the ability to work with the faculty and the university administration; and to represent the interests of the library in the community.

SALARY AND BENEFITS

Compensation will be competitive and will be commensurate with the experience and qualifications of the person selected. Twelve-month appointment at Librarian Assistant or Librarian Associate Professor rank.

Comprehensive benefits package including: paid pension plan; partially paid medical and dental insurance plans; life, disability, and long-term care insurance available; tuition remission; 13 paid holidays; and 22 days annual vacation. Additional employment benefits available include credit union; Employee Assistance Program; bookstore and sporting event discounts; and optional fee-based membership in a state-of-the-art wellness center. Moving allowance available. No state or local income taxes.

APPLICATIONS AND NOMINATIONS

Review of applications will begin immediately and continue until the position is filled. Applications and nominations will be accepted until a suitable candidate is selected. Applications should be submitted electronically and must include a letter of interest, curriculum vitae and the names of three references. The references will not be contacted before the appropriate time. Send nominations and applications to:

Rudy Montejo, Human Resources Coordinator
Otto G. Richter Library
University of Miami
P.O. Box 248214
Coral Gables, FL 33124-0320
e-mail: richter.recruiting@miami.edu
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