

RADFORD UNIVERSITY
McCONNELL LIBRARY

ACQUISITIONS LIBRARIAN

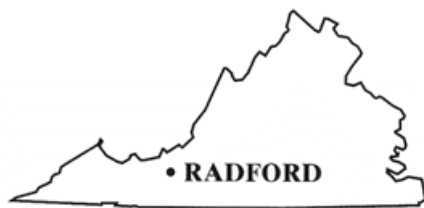
Responsible for serial and electronic resource acquisitions, including handling license agreements, vendor contracts, and annual subscription quotes. Oversee monographic acquisitions and serve as primary vendor contact. Participate in materials budget estimates, fund allocations, monitoring expenditures, and fiscal closing, using the Innopac/Millennium system and the University's accounting system. Act as team leader for Technical Services' positions related to acquisitions, and serials receipt. Maintain acquisitions data, statistics, reports, and policies. Participate in collection development, contribute to Technical Services planning, and provide leadership in serials and electronic resources selection. Twelve-month non-tenured professional faculty position, which includes responsibilities for university service and professional contributions.

Required Qualifications: ALA-accredited Masters in Library/Information Science. Familiarity with acquisitions and/or serials, including budget planning. Knowledge of publishing industry, licensing, and vendor contracting. Excellent planning and organizational skills. Experience using automated library systems. Strong interpersonal and communication skills.

Preferred Qualifications: Supervisory experience. Familiarity with cataloging.

Applicants must provide a letter of application, resume, unofficial copies of transcripts, and the names, addresses, and phone numbers of three references to: David Hayes, University Librarian, McConnell Library, Box 6881, Radford University, Radford, VA 24142. Consideration of applicants will begin immediately and will continue until the position is filled.

Please visit the McConnell Library web site at <http://lib.radford.edu>.



RADFORD UNIVERSITY is a co-educational, comprehensive, state supported institution with an emphasis on teaching in scenic southwestern Virginia, 40 miles from Roanoke, with an enrollment of approximately 9,600 students

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