

**COLLEGE OF THE HOLY CROSS**  
**ELECTRONIC RESOURCES LIBRARIAN**

The Holy Cross Libraries seek an Electronic Resources Librarian who will coordinate all activities relating to the evaluation, acquisition, accessibility, and maintenance of electronic resources selected for the library's collection. Coordinates the trials, evaluation, selection, license negotiation, purchase, bibliographic maintenance, and Open URL compliance of all electronic databases and ejournals. Is the liaison to other library departments concerning electronic resources issues. Will select and catalog databases, ejournals, internet websites, and campus owned images. Utilizes but is not limited to the following Innovative Interfaces Library System Modules: Acquisitions, Cataloging, Digital Media Management, Electronic Resource Management, Metadata Builder, and Webbridge. Performs original and copy cataloging according to set library standards including AACR2, Library of Congress Subject Headings, MARC, VRA, and Dublin Core. May perform batch loading of records from a variety of vendors. Maintains current awareness of emerging trends in the field of electronic resources. Acts as a liaison to other campus departments that are developing digital resources. May work at the reference desk. This position reports to the Head of Acquisitions and Cataloging.

**QUALIFICATIONS:** Master's degree from ALA accredited library school required. Familiarity with OCLC and Innovative Interfaces library systems(preferred). Familiarity with MARC, Dublin Core, and VRA formats, LSCH, and AACR2 (national standards). Excellent analytical skills and an aptitude for detail oriented work, strong interpersonal, oral and written skills. 3 years professional cataloging experience in an academic library. Ability to work in a collaborative, service-oriented, rapidly changing environment. Knowledge of established and emerging metadata developments and applications. Knowledge of Open URL technologies. Experience with research oriented electronic resources. Working knowledge of at least one modern foreign language.

To apply please send a cover letter, resume and contact information for three references to:  
Assistant Director Human Resources, College of the Holy Cross, 1 College Street, Worcester, MA 01610  
E-mail: [resumes@holycross.edu](mailto:resumes@holycross.edu)

The College is an Equal Employment Opportunity Employer and complies with all Federal and Massachusetts laws concerning Equal Opportunity and Affirmative Action in the workplace.